

NORTH SHORE BRIDGE CLUB
Minutes of Committee Meeting held at CW
at 5:00pm on Thursday 26th September, 2019.

The Meeting commenced at 5:00pm.

1. Attendees: John Mottram (Chairman), Graham Murray, Les Grewcock, David Hagley, David Fryda and Elana Kohn,
also present part time: Mike Prescott.
Apology: David Hudson.

2. Payout of Club Manager's excessive annual leave.

Following a request from Mike Prescott the committee resolved to agree to the payout of 20 days annual leave – subject to a number of conditions.

Additionally, it was agreed that a complete review of the Manager's contract needs to be performed with the intention of finalising a more suitable, legal document and detailed agreement for the future.

3. Proposed business model.

This issue was raised by John Mottram. At his request Elana and David Fryda are to discuss the issue and provide comments and input which may help John in the context of a suitable business model.

John Mottram suggested that he Chair a regular meeting of members on Wednesday afternoon at CW with available committee members being involved as their availability would permit. With suitable question time, it was anticipated that this open forum would allow members the opportunity to be kept up to date with club issues and matters of mutual interest. The suggestion was discussed and it was resolved to proceed with the concept on a monthly basis. The initial forum is to be organised by John for 2pm at CW on Wed 13th November. John is to advertise the event within the club newsletter.

At approximately 6:20pm Mike Prescott joined the meeting.

4. The Minutes of the previous committee meeting held on Thursday 8th August 2019 were approved.

5. President's Report.

- a) John provided an update on the CW redevelopment plans and approval process.
- b) A further briefing was provided about the Killara Bowling Club option and another site that may prove to be a possible alternative. Information will be provided when available and Graham Murray, as part of the Property sub committee, asked that he be involved in future activity and developments.
- c) The ongoing day to day issues with CW were discussed. The committee highlighted great frustration and dissatisfaction with the lack of progress with the issue. John will investigate.

6. Treasurer's Report.

As mid term, no quarterly financial details were presented. Other issues may be noted below in 9a (term deposit details) and 9h (expense authorisation implementation). Additionally, Les highlighted the recent fraudulent activity (for value of approx. \$160) on one of our club's debit cards. He will provide an update on developments.

David Fryda raised the issue of the best use of club funds and highlighted the current low interest rate returns – even on term deposits. . It was resolved to review the possibility of improving our return on investments by use of other low risk financial opportunities. Les is to chair a review of our use of funds (with David Fryda & David Hudson) and will consult with club member and sponsor, Danny Dreyfus at Morgans. . He will return to the committee with an update.

7. Manager's Report.

Mike's report, which had been previously circulated to committee members, was tabled and discussed. Three suitable large rubbish bins will be purchased and used at CW. A later decision is to be made about the introduction of the same at EL .

8. Sub committee Reports.

It was noted that David Hudson has been attending lessons at both CW & EL. A lesson refund policy was also discussed.

9. Outstanding Matters and Action Items.

- a) The term deposit rollover is dependent upon the use of club funds review. - LG
- b) The monthly winners' end of year tournament plans are not yet finalised. Mike is to action - MP
- c) Re Killara BC – refer to 5. (b) above.
- d) Agreed that a behavioral issue register was to be used as need be.
- e) The club recycling and waste initiative has been implemented without too much concern to members. Most appear to be bringing their own mugs and/or cups and while storage at CW appears to be an issue the EL introduction has gone to plan. Mike mentioned that non authorised notes on the whiteboard at CW is the cause of some concern.
- f) John confirmed that the trolley and other aspects of the workplace issue at CW has now been finalised and the matter is now resolved to everyone's satisfaction.
- g) Re first aid training for our staff, Mike advised that CW have held their course without advice to NSBC. Mike confirmed that the subject of organising our own staff training will be reviewed in the new year. - MP
- h) A revised Expense Authorisation document was tabled by the Treasurer (following discussion and agreement with the Manager) and the document details were approved by the committee for immediate implementation.
- i) CW issue with our members. Mike was finding it difficult to obtain details of licensing laws to check our members' entry requirements. He will continue to review and will report back. - MP
- j) The ABF has made no further contact re their request for club member contact details. Therefore there will be no further action taken re this subject.

10. Other Matters. Nil.

The Meeting was closed at 7:10pm and it was resolved that

the next Meeting is to be held at CW at 5:30pm on Thursday 21st November, 2019..

Agreed by: John Mottram at the Committee Meeting on Thursday 21st November 2019.