

NORTH SHORE BRIDGE CLUB
Minutes of Committee Meeting held
at 5pm on Tuesday 19th May 2020
by means of Zoom video conferencing.

(This document is an abridged version of the Committee Meeting and the formal Minutes are held on file by the Club Secretary. This copy, which is to be used for display on the website has deleted sensitive personal or club confidential information.

As background, this Committee Meeting was held through a Zoom video conferencing facility due to the government restrictions implemented because of the COVID-19 pandemic. It was impossible to hold a physical meeting on the date in question.)

- 1. Attendees:** John Mottram (Chairman), Graham Murray, Les Grewcock, David Hagley, David Fryda, David Hudson & Elana Kohn
also in attendance Mike Prescott (Club Manager).
- 2. Approval of Minutes:** The Minutes from the Meeting held on Thursday 5th March were approved as a true and accurate record of the discussions and are to be signed off by the Chairman.
- 3. Property:** The Committee briefly discussed Leo's April & May emails and summary of the current options available. As previously recommended the sub committee will now review these and provide the committee with a shortlist including their preferred options. JM, as chairman of the sub committee, confirmed that this will be done in the short term and indicated that an on site review of all options will be completed on Thursday 21st May. The shortlist will be presented at or by the next planned meeting on Tuesday 2nd June, 2020.
- 4. Financial Report:** The financial report for the Jan/April period had been previously circulated by LG. The impact of the club's shutdown at CW and EL was noted and the report was approved. Revenue through donations and lessons were running to plan and LG agreed to investigate the GST query with regard to member donations. Staff salary payments were discussed and levels in relation to a number of staff were agreed and authorised for payment.
- 5. Manager's Report:** MP presented a verbal report. All goes well with the BBO sessions. Approx 380 tables for the last week and this is roughly in line with normal club table numbers. Lesson numbers also remain similar to normal activity. The club is interested in the minimum hygiene standards that are currently under consideration by the ABF. Club Willoughby has no plans to open in the immediate future and MP agreed with JM to clear any club unwanted administrative files and/or papers that are currently stored on the CW premises.
- 6. Club 2020 AGM:** With new information and direction being received re the holding of the postponed AGM, the committee resolved that DH review and investigate the options, timing and formal position for the holding of the AGM. DH agreed to investigate and provide input at the 2nd June meeting.
- 7. EL Licence Fee:** The current situation was discussed. In view of the impact of the COVID-19 pandemic it was agreed that DH write to Roger Parks, President of the bowling club, to offer 50% of the licence fee.

There being no further matters for discussion the meeting was formally closed at 5:45pm.

The next meeting will be held at 5pm on Tuesday 2nd June 2020 by Zoom video conferencing.

Approved by:

Date: