

NORTH SHORE BRIDGE CLUB.
Minutes of Committee Meeting
held through Zoom at 5pm Thursday 24th September 2020.
(Abridged version of Minutes excluding personal & confidential information)

- 1. Attendees & Apologies:** David Fryda (Chairman), David Hudson, Les Grewcock, David Hagley, Elana Kohn, Graham Murray & Maryann Russett.
Also attending: Mike Prescott (Club Manager).
- 2. Approval of Minutes:** The Minutes from the meeting held on Tuesday 18th August 2020 were approved.
- 3. Property Update:** DFr provided a report on our preferred location at L2, 2 Help St Chatswood. Because of the occupancy certificate and "change of use" requirement, we have received a report from Steve Watson & Partners which advised the need for a review by a Fire Safety Services contractor of the building/level's fire services against the current standards. The building's original certification would have been against previous standards and our change of use means that it would have to comply with the more recent (and stringent) standards. The report also highlighted the requirement for the provision of a disabled toilet. Leo has reached out to the agent with these findings and we are awaiting a response from the owner. The committee unanimously agreed that the property sub committee continue to resolve all outstanding matters in the hope to achieve success in the approval process and occupation of the 2 Help St premise.
- 4. Staff Salaries:** The reduction in the government JobKeeper initiative (reduced to \$1625 per month wef 27th Sept 20) was noted. The vast majority of staff (except for three individuals) will not be affected by the change and letters clarifying the position will today be emailed to all staff to provide a full explanation of the situation. It was also noted that there will be a further reduction to the JobKeeper payment in Jan 21 at which time it is to be reduced to \$1408 pm. It was agreed that the Staff Salary sub committee will complete an ongoing review of staff remuneration and provide recommendations in due course.
- 5. Approval of Sub Committees:** In line with the club's Constitution the following sub committees and their delegates were agreed for immediate formation through until the 2021 AGM. **a) Property** (DFr Chair, GM & Leo G) **b) Member Communication** (EK Chair, DHu, DHa & DFr) **c) Transition to new Normal** (DHu Chair, DFr, EK & MR) **d) Staff Salaries/remuneration** (LGr Chair, MR & DFr) **e) Membership Retention in 2021** (DHa Chair, EK, DHu & LGr). It was noted that the Club Manager's knowledge and input is to be sought, and offered, where and when required for all sub committees. It was also agreed that David Hudson would take the lead on behalf of the committee on all **Training and Teaching** matters.
- 6. Treasurer's Report:**
 - a) The August financials, having been earlier circulated, were noted. Following Government business subsidies, the JobKeeper allowance and member donations, the club made a small bottom line profit. For the month of August. Even though small losses are anticipated for the remaining months of the year, LG expects the club to provide a small successful net surplus for the 2020 calendar and financial year.
 - b) The outstanding receipts from Kubic and payments to Upstream have now been finalised and the arrears on both accounts cleared. Because of ongoing contracts with both parties, liabilities are to be closely monitored.
- 7. Manager's Report:** No major issues with BBO at the present time except it was noted that the Saturday afternoon session is still filling rapidly and some members have raised concerns regarding not being able to play. Membership now stands at 1875. New members continue to come to the club to make use of our online sessions.
- 8. Outstanding Issues:**
 - a) Noted that the EL monthly licence payment will continue/remain at the 50%, \$3k pm, level until further negotiations are to be held around mid Jan 21.
 - b) DFr will further investigate the NSWBA Metro North rep issue and respond to NSWBA accordingly.
 - c) It was confirmed by LGr and MP that all required formal Dept of Fair Trading official documents and reports have been recently, or will be in the very near future, presented as required.
- 9. Other Matters:** No other matters were raised for discussion.

The next meeting is to be held through Zoom at 5pm on Thur 22nd October 2020 and at 6pm Mike Prescott left the meeting. Item 10, Manager's Revised Contract & Remuneration Discussion was held by the c'tee in confidence

President: David Fryda.

Date: