

## NORTH SHORE SHORE BRIDGE CLUB

### MINUTES for the COMMITTEE MEETING held via Zoom

At 4:45pm Thursday 20<sup>th</sup> May, 2021

1. **Attendees:** David Fryda (Chair), John McIlrath, Les Grewcock, Maryann Russett, Elana Kohn, Mark Guthrie and Winston Horne. Also, Gary Barwick and Liam Milne were in attendance.
2. **Approval of Minutes.** The Committee meeting minutes 22<sup>nd</sup> April 2021 were approved.
3. **Face-to-Face Managers Report.** Liam reviewed preparation plans for the Margaret Smale Interclub tournament and the North Shore Festival of Bridge. Sessions and table numbers were also discussed. He noted a staff member was caught up in the May COVID eastern suburbs scare. Other business tabled included cleaning up the Club's contact details on websites, submission of documentation to NSWBA for the State Mixed Pairs qualifier and a stand at a Lindfield retirement village's Club Day. The Committee thanks Liam for his report.
4. **Online Manager's Report.** Gary indicated he is really happy with the team he is working with for the Club's online bridge. He discussed an analysis of the breakeven costs for online bridge. The membership fee for online bridge members was discussed as well. Sessions and table numbers for RealBridge were reviewed. Gary asked the Committee to consider a change in director's fees when one director is directing two simultaneous sessions on RealBridge. It was resolved that Gary and Liam are to discuss this recommendation further to come up with a proposal. The proposal should then be reviewed by the Finance Subcommittee. The Committee thanked Gary for his report.
5. **Administration staff remuneration.** Historical information regarding the administration staff was reviewed along with market comparisons. Also, ATO guidelines on reimbursing the administration staff as they travel between club venues was discussed. The Committee made certain recommendations regarding remuneration for administration staff.
6. **Treasurer's Report.** Les's reports tabled at the April 2021 were discussed. Membership fees were discussed for members joining now, i.e., almost half-way through the year. The Committee agreed to reduce the membership fee for joining at this time of year. The reduced fee is to be \$40 for members playing F2F and online. A reduced rate online-only membership for players outside of Greater Sydney will be offered at \$20 membership fee at this time of year.
7. **Subcommittee Reports**
  - a. **Property:** David Fryda updated the Committee on the status of lease negotiations for the Chatswood premises. Questions were raised about the rent, the start date for the lease and the impact of not obtaining the necessary DA change on the lease. The Committee voted unanimously to authorise David Fryda and the Property Committee to sign the lease for the Chatswood premises at 8 Thomas Street.
  - b. **Tournament Committee.** John encouraged Committee members to read the Subcommittee report in Dropbox. Please contact John with any comments or questions you have.
  - c. **Finance Subcommittee.** See Treasurer's report above. Investment opportunities were discussed. Committee members were asked to email or talk to Les regarding their views on where the Club should invest its excess cash.

**d. Teaching Subcommittee.** Elana's report is in Dropbox and Committee members are encouraged to contact Elana with any questions and comments.

**e. Technology Subcommittee.** Mark's report is in Dropbox and Committee members are encouraged to contact Mark with any questions and comments.

**f. Administration Subcommittee.** Maryann's report on the Subcommittee's objectives for the next 12 months is in Dropbox. Committee members are encouraged to contact Maryann with and questions and comments.

**g. Business Development Subcommittee.** John noted he was contacted by Hyegrove Willoughby, a retirement community developer. Hyegrove is interested in finding out more about becoming a sponsor as well as the Club offering bridge activities in their community. John is to follow-up on this contact.

**h. Marketing.** The Committee discussed David Fryda's request to have marketing expertise available for the Managers and the Committee to use. David agreed to take the lead on determining where we can source marketing advice and how much it will cost.

**8. Members/directors complaint.** Maryann reviewed the history of the complaints regarding a club member. As well, the Club's disciplinary process was reviewed. It was agreed that Maryann will contact the member to advise the member of the complaints made. A disciplinary hearing is to be held as soon as possible with the member and the Committee. Maryann is to organise the hearing.

The meeting ended at 6:30pm.

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David Fryda - President