

NORTH SHORE BRIDGE CLUB

MINUTES for the COMMITTEE MEETING held via Zoom

At 4:45pm Thursday 29 July, 2021

1. **Attendees:** David Fryda (Chair), John McIlrath, Les Grewcock, Maryann Russett, Elana Kohn, Mark Guthrie and Winston Horne. Also, Gary Barwick and Liam Milne were in attendance.
2. **Approval of Minutes.** The Committee meeting minutes 17 June, 2021 were approved.
3. **Q&A and Discussion on Managers Reports.** The Committee thanked Liam and Gary for their comprehensive reports. Questions were asked about a certain feature in RealBridge, the rental costs of North Ryde RSL (\$0 while in lockdown), the pricing of online bridge sessions and whether a policy should be developed regarding vaccinations when the club returns to face-to-face bridge play.
4. **President's Report.** David updated the Committee on the Chatswood property. The following decisions were made as a result of the President's report:
 - a. We agreed to postpone holding the 2021 Members' event until Sydney lockdown is over.
 - b. We agreed to continue monthly meetings of the Committee through October. Future meeting dates will continue to be on Thursday at 4:45pm on 26 August, 16 September and 28 October via Zoom.
 - c. We agreed to conduct another strategy review of the Club.
 - d. David will lead this strategy review with Liam and Gary participating along with committee members Elana, Mark and John. A terms of reference is to be developed with the initial focus on the next twelve months. As well, the strategy review should look out to the medium term.
5. **Subcommittee reports.** The Committee noted the reports of the Technology, Tournament, Business Development, Teaching and Marketing Initiative subcommittees. The Committee supported the activities of these subcommittees. An action agreed regarding Business Development is that all committee members are to think about what other sponsors may be available to the club.
6. **Treasurer's Report.**
 - a. Les reviewed the Balance Sheet and Profit & Loss report for the six months ended 30 June, 2021.
 - b. Les also presented a costing analysis by line-of-business. Les pointed out this analysis, by its nature, required assumptions to be made. The Committee members thanked Les for this excellent analysis which will be helpful in making decisions.
 - c. A summary of the photocopying arrangements and issues with Upstream and Kubic were also discussed. The Committee agreed Les should proceed as he is already doing.
 - d. The club's cash and investment position as at 30th June, 2021, its cash requirements for the next six months and investment options were discussed.
 - e. The Fair Work Ombudsman "Casual Employment Information Statement" regarding rights of casual employees to become permanent employees was noted. Elana agreed to work with Les on this and to help find an external expert on this topic to help the committee address what is needed to be done by 27 September, 2021.
 - f. It was noted that a government COVID business assistance package of \$7,500 may be available to the club. Liam and Les are working on this activity.

7. **Staff Event.** There will be no action on this event until lockdown is over and social distancing rules allow it. That said, the committee is look at what we can do regarding staff morale.
8. **Table Talk.** Winston discussed this topic.
9. **Club Welfare Officers.** It was agreed this role is important for the club. Liam is to write an item for the club's newsletter asking for volunteers to fill these roles.

The meeting ended at 6:15pm.

David Fryda - President