



**North Shore Bridge Club Inc.**

**Annual General Meeting**

**For the year ended 31<sup>st</sup> December 2022**



# North Shore Bridge Club

ABN 58 564 012 908

## Notice of Annual General Meeting

**Please note the Annual General Meeting of members of the NSBC will be held at Lindfield Bowling Club, 2b Carlyle Rd., East Lindfield and also through Zoom technology**

**At 10:30am on Saturday 2<sup>nd</sup> April, 2022**

### Agenda

1. Confirmation of a Quorum
2. Apologies
3. To confirm the minutes of the Annual General Meeting held on 10 April, 2021
4. To review and approve the proposed changes to the club's Constitution
  - a. As per letter from NSBC Secretary, Maryann Russett, dated 9<sup>th</sup> March, 2022, proposed changes 1-5, 7-12, 14-16.
  - b. As per letter from NSBC Secretary, Maryann Russett, dated 9<sup>th</sup> March, 2022, proposed change 6 regarding who can be elected President and Vice-President.
  - c. As per letter from NSBC Secretary, Maryann Russett, dated 9<sup>th</sup> March, 2022, proposed change 13 regarding a change to the quorum needed at an AGM.
5. To receive and if thought fit adopt the Annual Report of the Committee
6. To receive and if thought fit adopt the audited Balance Sheet as at 31<sup>st</sup> December, 2021 and the audited Income and Expenditure Statement for the year then ended, together with the Auditor's Report thereon.
7. To advise the result of the election of Officers and Members of the Committee for the ensuing year.
8. To appoint the Honorary Solicitor for the ensuing year noting that Austin Giugni Martin Pty Ltd have accepted the club's offer of reappointment.
9. To appoint Auditors for the ensuing year. Christopher Coote & Co has indicated their willingness to accept reappointment.
10. To transact any other business in accordance with the club's Constitution.
11. Address by outgoing President, David Fryda.
12. Address by incoming President.
13. Close

Please note: If voting is required to elect any position on the Committee, the club will be completing this through electronic means. Details will be supplied at a later date following the close of nominations at 10:30am 26 March, 2022. Because of the electronic voting facility, there will be no need for proxies.

## **NORTH SHORE BRIDGE CLUB**

### **Minutes of the 2021 Annual General Meeting**

**held at Lindfield Rollers Bowling Club, 2B Carlyle Rd., East Lindfield, NSW 2070**

**and through Zoom video technology**

**on Saturday 10<sup>th</sup> April, 2021**

The Meeting was opened at 10:35am by the President of the Club and the Chairman of this year's AGM, David Fryda. David opened the meeting by welcoming all members.

1. **Confirmation of a Quorum.** David Hagley, the Secretary of the Club confirmed that a quorum had been obtained. A list of the members attending the meeting either face-to-face or by Zoom is available to view.
2. **Apologies.** Apologies were: Angela Mayhew, Peter Mayhew, Julie Guthrie, Mark Guthrie, Lynleigh Evens and Fiona Ballard.
3. **Approval of 2020 Minutes.** Approval of the minutes was proposed by Peter Koorey and seconded by David Hudson. All agreed that the 2020 minutes were a true and accurate record of proceedings at that meeting.
4. **Approval of the Annual Report of the Committee.** This report was circulated to members prior to this meeting. Approval of the report was proposed by Kevin Davies and seconded by Sue Crompton. All agreed that the Annual Report was adopted and approved.
5. **Approval and adoption of the Balance Sheet and Income and Expenditure Statement for the year ending 31<sup>st</sup> December, 2020 together with the Auditor's Report thereon.** The 2020 Balance Sheet, Income and Expenditure Statement and the Auditors' Report had previously been circulated to members. A question was raised by a member regarding the federal government's JobKeeper program. This was answered by the Treasurer Les Grewcock. Ian McLaren proposed and Leo Goorevich seconded approving the financial reports. All reports were unanimously approved by the members.
6. **Election of Office Bearers and Committee Members of the Club for 2021.** All positions ran unopposed, therefore no voting was required. The Chairman congratulated the successful candidates as noted below:

President:	David Fryda
Vice President:	John McIlrath
Treasurer:	Les Grewcock
Secretary:	Maryann Russett

Committee members: Elana Kohn, Mark Guthrie, Winston Horne

7. **Appointment of Honorary Solicitors.** The Chairman confirmed the Club's current solicitor, Michael Giugni of Austin Giugni Martin Pty Ltd has indicated his willingness to be re-appointed. Leo Goorevich proposed and Maryann Russett seconded this appointment. It was unanimously agreed to by members.
8. **Appointment of Auditors.** Following the agreement of the Club's current Auditors Christopher Coote & Company to continue as auditors, the meeting agreed to the appointment of them as auditors. This was proposed by Les Grewcock and seconded by David Fryda. The appointment of the auditors was unanimously agreed to by members.
9. Other business. Issues raised and discussed included:
  - David Fryda gave special thanks to the departing members of the Committee: David Hudson, David Hagley and Graham Murray. Their contribution to running of the Club during difficult times was greatly appreciated by all.
  - David Fryda also thanked Mike Prescott for his almost five years as General Manager of the Club.
  - Special mention was also made of John Mcilrath's help when Mike Prescott became ill in December 2020. John's deep knowledge of the Club's operations ensured the Club ran smoothly on a moment's notice.
  - Sue Crompton's support at keeping the Club's Face-to-Face operations running for the past six months was also greatly appreciated.
  - Gary Barwick's ability to jump in and take charge of RealBridge online bridge services was extraordinary.
  - Margaret Owen administrative help during all of 2020 and beyond keeping the Club running smoothly was also noted.
  - June Straw has indicated she is no longer going to be a director at the Club. David noted her long service and support of the Club and wished her well in her retirement.
  - Liam Milne and Gary Barwick were recognised as new team members to the Club. Liam is the Manager Face-to-face Operations and Gary is the Manager Online Bridge.
  - A final big thank you to the Club's sponsors was given. They are:
    - Two Men and a Truck
    - Morgans in alliance with CIMB
  - David highlighted that the financial results for the Club could be quite different in 2021. Because of the Club's strong financial results to date, we can afford to invest in premises, new staff, in members (via no increases in table fees). The surpluses built up over the years allows the Club to make such investments in 2021.

- Questions raised by members included the following:
  - Why are there 2 managers now: Face-to-face Manager and Online Bridge Manager. David answered that there are sufficient members wanting to play both types of bridge and that separate managers ensured that both operations will be run optimally.
  - Is North Ryde RSL going to be a permanent location for F2F bridge? Why are we looking at Chatswood? David indicated that the Club is looking for another premise on the lower north shore, capable of housing 30-40 tables, with free parking and also close to public transport. 8 Thomas Street, Chatswood appears to meet these requirements. David explained the issues being worked on for these premises such as the submission of a DA for “change of use” status, traffic and parking analysis to support the DA. A survey to members is about to go out asking members for information about how they would get to Chatswood for F2F bridge play.
  - Why are there no lessons at East Lindfield? In early 2020 pre-COVID, Mike Prescott did give Friday morning lessons at East Lindfield. Emma Barnes is running beginners bridge lessons at East Lindfield soon to be followed with lessons by Liz Wilkinson.
  - What happened to the book library that was at Club Willoughby? The books are in storage but if given enough notice and a specific book request, a book can be retrieved for a member. There is a smaller library onsite in East Lindfield near the director’s desk.
  - New members don’t know what teams and pairs events are all about. Is there a way to teach new members and perhaps others about these events? Five to six years ago there were events where 3 beginners were paired with an expert to assist in their learning. It was agreed that “teams of three” events will be looked at for later in the year.
  - A member suggested we keep talking to North Ryde RSL with an aim to staying longer and getting cheap rent.
  - Why has our recycling efforts stopped after so much work getting it organised? Liam Milne agreed to look at this as part of F2F Manager role.
  - Can we more Restricted sections rather than just Open sections so that less experienced members can earn some Master Points? Liam Milne said it is up to the Director running the section to determine if there is sufficient table numbers to split a session into Open and Restricted.
  - Can anything be done to get more space for the Club at East Lindfield? The Bowling Club continues to keep its membership high through mergers with other clubs. It is up to the Bowling Club to determine how it can provide more space for its members and its tenants like the Bridge Club.
  - A motion was suggested to thank the Club and Committee for the financial and operational soundness of the Club during such difficult times in 2020. Leo Valenski proposed the motion and Peter Khoory seconded. It was passed unanimously.

- David Hagley stated he enjoyed his time as Secretary of the Club and is happy to leave the Club Committee in the hands of the new Committee.
- Gary Barwick acknowledged working with the Club and the Committee has been great.

There being no further business, the Meeting was closed at 11:25am.

Approved by:

\_\_\_\_\_

David Fryda

Date:

\_\_\_\_\_



# North Shore Bridge Club

ABN 58 564 012 908

9<sup>th</sup> March, 2022

To: Members

From: Maryann Russett  
Secretary – NSBC Committee

Subject: Changes to the club's Constitution

Attached you will find a marked-up copy of the club's constitution. Changes to the constitution are being proposed for a number of reasons. To help you understand the changes proposed, this document lists each change and explains the reason for the change. Members will be voting on all of the changes at the AGM to be held on 2<sup>nd</sup> April, 2022. All of the proposed changes were reviewed and agreed to by the club's honorary solicitor.

1. Page 3 – **Definitions** – reference to Director General. Why the change? The reference is no longer appropriate as this person and department no longer oversee the Associations Act.
2. Page 3 – **Definitions** – the definition for “manager” is amended to refer to one or more managers. Why the change? To allow the club to have one or more managers of the club at any point if considered necessary.
3. Page 5 – **Temporary Membership** – clause e - changing the colon at the end to a semi-colon. Why the change? To fix a typographical error.
4. Page 6 – **Register of members** – add section (7) to refer to the register of members being in electronic form. Why the change? To modernise the constitution.
5. Page 8 – **Right of appeal of disciplined member** – insert “special” before general meeting in clauses (1), (3) and (4). Why the change? To ensure electronic voting is allowed when an appeal is heard.
6. Page 9 – **Composition and membership of committee** – to delete section (6) requiring a person elected as President or Vice-President to have served on the committee for at least one year or of another bridge club for at least one year. Add a new clause (6) to allow for any person to be elected President or Vice-President as long as there is no other candidate nominating who has served one year on the committee. Why the change? To increase the pool of possible candidates for President and Vice-President yet still give preference to a person who has served on the committee previously or has served on another bridge club's committee.
7. Page 10 – **Secretary** – to add clause (4) to allow the chairperson of the committee to sign the minutes electronically. Why the change? To modernise the constitution.
8. Page 12 – **Committee meetings and quorum** – to add clause 10 to acknowledge electronic voting at committee meetings is acceptable. Why the change? To modernise the constitution.
9. Page 14 – **Annual general meetings – holding of** --- to delete the section and add a new section. Why the change? This also deletes references to the “Director General” (see item number 1 above) and updates the language to the current regulations. Why the change? To update the language to the appropriate regulations.

10. Page 14 – **Annual general meetings – calling of and business at** --- to add clause (5) to acknowledge electronic voting at the AGM is acceptable. Why the change? To modernise the constitution.
11. Page 14 – **Special general meetings – calling of** --- add to clause (3) that any requisition by members to hold a special general meeting must be in writing. All other clauses remain the same although are re-referenced. Why the change? To modernise the constitution.
12. Page 15 - **Special general meetings – calling of** --- add clause (7) to allow electronic requisitions of special general meetings and electronic signatures on the requisitions. Why the change? To modernise the constitution.
13. Page 16 – **Quorum for general meetings.** – to change the quorum required from 3% of all members to twenty (20) members. Why the change? For the past two years, it has been difficult to get sufficient numbers of members to attend the AGM either face-to-face or electronically. The club's membership is increasing and many members are choosing to play bridge electronically only. This may be a reason less people are attending the AGM. A lower quorum requirement should help the club proceed with its AGM.
14. Page 18 – **Electronic ballots** – to delete reference to electronic ballots not being allowed under the members appeal process. Why the change? Electronic ballots for a member's disciplinary appeal process will be allowed.
15. Page 18 - **Miscellaneous - Add sections 38 and 39** – section 38 refers to the club being a non-profit; section 39 refers to the procedures for winding up the club. Why the change? Both sections are recommended by the NSW Associations Incorporation Act of 2009 and the "Model Constitution" recommended by the Act.
16. Page 18 – **Miscellaneous – Change of name, objects and constitution** – delete section and incorporate a new section. Why the change? To update the language to the appropriate regulations.

We are required to vote on these changes at the AGM. This information is sent to you 21 days ahead of the AGM as required by NSW regulations.

Should you have any questions on these changes, please feel free to email anytime and I will be happy to answer you question.

Regards,  
Maryann Russett  
[maryann@tremara.com.au](mailto:maryann@tremara.com.au)



**North  
Shore  
Bridge  
Club**



**Inc**

## **CONSTITUTION**

**~~August, 2020~~**

**~~August, 2020~~ April, 2022**

### **Disclaimer**

This publication must not be relied on as legal advice. For more information please refer to the appropriate legislation or seek independent legal advice.

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## Part 1 – Preliminary

The constitution of an incorporated association forms the structure within which the association operates.

To assist associations develop their constitution, NSW Fair Trading has prepared a model constitution adapted for bridge by NSW Bridge Association, which covers the matters required by law. North Shore Bridge Club has adopted a modified version of this model constitution.

Modifications to the 2012 Constitution following the August 2020 AGM are shown in RED

Proposed modifications to the 2020 Constitution are shown in RED.

### 1. Definitions

(1) In this constitution:

~~Director-General means the Director-General of the Department of Services, Technology and Administration.~~

**manager** means a person **or persons** appointed by the association as its manager **or managers**.

**ordinary committee member** means a member of the committee who is not an office-bearer of the association.

**secretary** means:

(a) the person holding office under this constitution as secretary of the association, or

(b) if no such person holds that office - the public officer of the association.

**special general meeting** means a general meeting of the association other than an annual general meeting.

**the Act** means the *NSW Associations Incorporation Act 2009*.

**the Regulation** means the *NSW Associations Incorporation Regulation 2010*.

(2) In this constitution:

(a) a reference to a function includes a reference to a power, authority and duty,

and

(b) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.

(3) The provisions of the *Interpretation Act 1987* apply to and in respect of this constitution in the same manner as those provisions would so apply if this constitution were an instrument made under the Act.

(4) The name of the association shall be North Shore Bridge Club Inc.

(5) The objectives of the association shall be:

- (a) to affiliate with the New South Wales Bridge Association.
- (b) to organise and promote duplicate bridge sessions, club championships, special club events and congresses.
- (c) to organise and promote duplicate bridge through teaching, supervised play and seminars.
- (d) to organise other activities deemed fit for the benefit and enjoyment by the members of the association.

## **Part 2 - Membership**

### **2. Membership generally**

A person is eligible to be a member of the association if:

- (a) the person is a natural person, and
- (b) the person has been nominated and approved for membership of the association in accordance with clause 3.

### **3. Nomination for membership**

#### **(1) Ordinary Membership**

- (a) A nomination of a person for membership of the association must be made in writing on the North Shore Bridge Club - Application for Membership form in Appendix A.
- (b) As soon as practicable after receiving a nomination for membership, a member of the committee or the manager is to determine whether to approve or to reject the nomination.
- (c) If the nomination is approved, the nominee is to pay (within 28 days) the sum payable under this constitution by a member as annual subscription.
- (d) The association shall not be bound to disclose its reasons for refusing admission to a duly nominated person.
- (e) The secretary or manager must, on payment by the nominee of the amount referred to in subclause 3 (1) (c) within the period referred to in that provision, enter or cause to be entered the nominee's name in the register of members and, on the name being so entered, the nominee becomes a member of the association.

#### **(2) Honorary Life Membership**

- (a) An ordinary member may be elected an Honorary Life Member at a general meeting of the Club subject to the requirement that a nomination for Honorary Life Membership must have received the prior approval of the Committee.
- (b) The Committee shall have and exercise absolute discretion to approve or to decline any nominations for Honorary Life Membership and the Committee shall not be required to furnish or disclose any reason for any such approval or otherwise.
- (c) An Honorary Life Member shall be entitled to all the privileges and be subject to all the duties of a member during his or her life without any further payment of annual subscriptions.

### **(3) Temporary Membership**

Temporary membership shall notwithstanding the provisions applying to other forms of membership but otherwise subject to this constitution be available to any person approved by a member of the Committee or the manager on the conditions that such persons shall: -

- (a) be residing permanently outside the Sydney Metropolitan area;
- (b) be nominated by a member or the Club;
- (c) be eligible to compete on the same terms as ordinary members in all events other than Club championships (for which temporary members shall be ineligible both as contestants and as substitutes);
- (d) upon payment of the fee determined by the Committee receive a temporary membership card valid for 3 months entitling such person to temporary membership upon the conditions of this clause;
- (e) not be entitled to vote on any matters at a general meeting of the association;;  
and
- (f) be entitled to renew their temporary membership on the conditions hereof but not more than once within any period of 12 months.

### **4. Cessation of membership**

A person ceases to be a member of the association if the person:

- (a) dies, or
- (b) resigns membership, or
- (c) is expelled from the association, or
- (d) fails to pay the annual membership fee under clause 8 within 3 months after the fee is due.

### **5. Membership entitlements not transferable**

A right, privilege or obligation which a person has by reason of being a member of the association:

- (a) is not capable of being transferred or transmitted to another person, and (b) terminates on cessation of the person's membership.

### **6. Resignation of membership**

- (1) A member of the association may resign from membership of the association by first giving to the secretary written notice of at least 1 month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- (2) If a member of the association ceases to be a member under subclause 6 (1), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.



## **7. Register of members**

- (1) The manager must establish and maintain a register of members of the association specifying the name and postal or residential address of each person who is a member of the association together with the date on which the person became a member.
- (2) The register of members must be kept in New South Wales:
  - (a) at the main premises of the association, or
  - (b) if the association has no premises, at the association's official address.
- (3) The register of members must be open for inspection, free of charge, by any member of the association at any reasonable hour.
- (4) A member of the association may obtain a copy of any part of the register on payment of a fee of not more than \$1 for each page copied.
- (5) If a member requests that any information contained on the register about the member (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- (6) A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
  - (a) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the association or other material relating to the association, or
  - (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.
- (7) If the register of members is kept in electronic form:
  - (a) it must be convertible into hard copy, and
  - (b) requirements in subclauses (2) and (3) apply as if a reference to the register of members is a reference to a current hard copy of the registers.

## **8. Fees and subscriptions**

- (1) A member of the association must pay to the association an annual membership fee of \$2 or, if some other amount is determined by the committee, that other amount:
  - (a) except as provided by subclause 8 (1) (b), before 1<sup>st</sup> January in each calendar year; or
  - (b) if the member becomes a member on or after 1<sup>st</sup> January in any calendar year - on becoming a member and before 1<sup>st</sup> January in each succeeding calendar year.
- (2) Reduced subscriptions at a rate determined by the Committee or the manager shall be available for:-
  - (a) Temporary Members residing permanently outside the Sydney Metropolitan area;
  - (b) members who are full-time students under the age of 23 years until they cease to be full-time students or attain the age of 23 years.

- (3) Any member whose annual membership subscription is not paid by the date of the immediate next annual general meeting shall be deemed to have thereupon ceased to be a member.

### **9. Members' liabilities**

The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association as required by clause 8.

### **10. Resolution of disputes**

- (1) A dispute between a member and another member (in their capacity as members) of the association, or a dispute between a member or members and the association, are to be referred to a community justice centre for mediation under the *Community Justice Centres Act 1983*.
- (2) If a dispute is not resolved by mediation within 3 months of the referral to a community justice centre, the dispute is to be referred to arbitration.
- (3) The *Commercial Arbitration Act 2010* applies to any such dispute referred to arbitration.

### **11. Disciplining of members**

- (1) A complaint may be made to the committee by any person that a member of the association:
- (a) has refused or neglected to comply with a provision or provisions of this constitution, or
  - (b) has wilfully or repeatedly acted in a manner prejudicial to the interests of the association.
- (2) The committee may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature.
- (3) If the committee decides to deal with the complaint, the committee:
- (a) must cause notice of the complaint to be served on the member concerned; and
  - (b) that notice shall advise the member of the date, time and place at which the committee will meet to consider the matter, and shall advise the member of the substance of the matters that might be taken to constitute the misconduct in question. The notice shall also advise the member that the member may either attend and speak at the meeting, or make representations before or at the meeting, or do all or any those things; and
  - (c) must give the member at least 14 days from the time the notice is served within which to make submissions to the committee in connection with the complaint; and
  - (d) must take into consideration any submissions made by the member in connection with the complaint.
- (4) The committee may, by resolution, expel the member from the association or suspend the member from membership of the association if, after considering the

complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved and the expulsion or suspension is warranted in the circumstances.

- (5) If the committee expels or suspends a member, the secretary must, within 7 days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the committee for having taken that action and of the member's right of appeal under clause 12.
- (6) The expulsion or suspension does not take effect:
  - (a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
  - (b) if within that period the member exercises the right of appeal, unless and until the association confirms the resolution under clause 12, whichever is the later.

## ***12. Right of appeal of disciplined member***

- (1) A member may appeal to the association in a special general meeting against a resolution of the committee under clause 11, within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- (2) The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
- (3) On receipt of a notice from a member under subclause 12 (1), the secretary must notify the committee which is to convene a special general meeting of the association to be held within 28 days after the date on which the secretary received the notice.
- (4) At a special general meeting of the association convened under subclause 12 (3):
  - (a) no business other than the question of the appeal is to be transacted, and
  - (b) the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and
  - (c) the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (5) The appeal is to be determined by a simple majority of votes cast by members of the association.



## **Part 3 - The committee**

### **13. Powers of the committee**

Subject to the Act, the Regulation and this constitution and to any resolution passed by the association in general meeting, the committee:

- (a) is to control and manage the affairs of the association, and
- (b) may exercise all such functions as may be exercised by the association, other than those functions that are required by this constitution to be exercised by a general meeting of members of the association, and
- (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the association.

### **14. Composition and membership of committee**

- (1) The committee is to consist of:
  - (a) the office-bearers of the association, and
  - (b) at least two (2) but not more than three (3) ordinary committee members, each of whom is to be elected at the annual general meeting of the association under clause 15.
- (2) The total number of committee members is to be at least six (6).
- (3) The office-bearers of the association are as follows: (a) the president,
  - (b) the vice-president,
  - (c) the treasurer,
  - (d) the secretary.
- (4) A committee member may hold up to two (2) offices (other than both the president and vice-president offices).
- (5) Each member of the committee is, subject to this constitution, to hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.
- (6) ~~No member shall be eligible for the position of President or Vice-President without having first served on the Committee of this or another Bridge Club or Bridge Association for at least one (1) year.~~
  - (6) A nomination for President or Vice-President from a member who has not served at least one year on the Committee of this or another bridge club or association shall not be accepted if a nominee who has served at least one year is available.

### **15. Election of committee members**

- (1) Nominations of candidates for election as office-bearers of the association or as ordinary committee members:
  - (a) must be made in writing, signed by two (2) members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and

- (b) must be delivered to the secretary or manager of the association at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (c) Promptly upon the dispatch of the notices of the annual general meeting the Committee shall cause to be displayed at the principal premises of the association a List of Members nominated for election of office bearers and ordinary committee Members consisting of: -
  - (i) the name of the nominee; and
  - (ii) the specific office within the Committee for which the nominee has been nominated.
- (d) Upon due receipt of a due nomination the Committee shall promptly cause to be entered upon the list referred to in subclause 15 (1) (c) hereof the details set out therein.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- (6) The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (7) A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the association must be a member of the association.

## **16. Secretary**

- (1) The secretary of the association must, as soon as practicable after being appointed as secretary, lodge notice with the association of his or her address.
- (2) It is the duty of the secretary to keep minutes of:
  - (a) all appointments of office-bearers and members of the committee, and
  - (b) the names of members of the committee present at a committee meeting or a general meeting, and
  - (c) all proceedings at committee meetings and general meetings.
- (3) Minutes of proceedings at a meeting must be signed by the chairperson of the meeting or by the chairperson of the next succeeding meeting.
- (4) The signature of the chairperson may be transmitted by electronic means for the purposes of clause (3).

## **17. Treasurer**

It is the duty of the treasurer of the association to ensure:

- (a) that all money due to the association is collected and received and that all payments authorised by the association are made, and
- (b) that correct books and accounts are kept showing the financial affairs of the association, including full details of all receipts and expenditure connected with the activities of the association.

### **18. Casual vacancies**

- (1) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the conclusion of the annual general meeting next following the date of the appointment.
- (2) A casual vacancy in the office of a member of the committee occurs if the member:
  - (a) dies, or
  - (b) ceases to be a member of the association, or
  - (c) becomes an insolvent under administration within the meaning of the *Corporations Act 2001* of the Commonwealth, or
  - (d) resigns office by notice in writing given to the secretary, or
  - (e) is removed from office under clause 19, or
  - (f) becomes a mentally incapacitated person, or
  - (g) is absent without the consent of the committee from 3 consecutive meetings of the committee, or
  - (h) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
  - (i) is prohibited from being a director of a company under Part 2D.6 (Disqualification from managing corporations) of the *Corporations Act 2001* of the Commonwealth.

### **19. Removal of committee members**

- (1) The association in general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) If a member of the committee to whom a proposed resolution referred to in subclause 19 (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.



## **20. Committee meetings and quorum**

- (1) The committee must meet at least four (4) times in each period of 12 months at such place and time as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee must be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.
- (4) Notice of a meeting given under subclause 20 (3) must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
- (5) 50% of the members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
- (6) No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- (8) At a meeting of the committee:
  - (a) the president or, in the president's absence, the vice-president is to preside, or
  - (b) if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the committee as may be chosen by the members present at the meeting is to preside.
- (9) Any committee meeting may be held at 2 or more venues using technology, as determined by the committee, that gives each of the committee members a reasonable opportunity to participate.
- (10) A committee member who participates in a committee meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

## **21. Delegation by committee to sub-committee or the manager**

- (1) The committee may, by instrument in writing, delegate to one or more subcommittees (consisting of such member or members of the association as the committee thinks fit) or the manager the exercise of such of the functions of the committee as are specified in the instrument, other than:
  - (a) this power of delegation, and
  - (b) a function which is a duty imposed on the committee by the Act or by any other law.

- (2) A function the exercise of which has been delegated to a sub-committee or the manager under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee or the manager in accordance with the terms of the delegation.
- (3) A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Despite any delegation under this clause, the committee may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub-committee or the manager acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this clause.
- (7) A sub-committee may meet and adjourn as it thinks proper.
- (8) All delegations under this clause cease at each Annual General meeting and are to be re-established.

## **22. Voting and decisions**

- (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee are to be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) Subject to subclause 20 (5), the committee may act despite any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, or by the manager, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

## **Part 4 - General meetings**

### **23. Annual general meetings - holding of**

~~The association must hold its annual general meetings:~~

- ~~(a) within 6 months after the close of the association's financial year, or~~
  - ~~(b) within such later time as may be allowed by the Director-General or prescribed by the Regulation.~~
- (1) The association must hold its first annual general meeting within 18 months after its registration under the Act.
  - (2) The association must hold its subsequent annual general meetings:
    - a. Within 6 months after the close of the association's financial year, or
    - b. Within any later time that may be allowed or prescribed under section 37 (2) (b) of the Act.

### **24. Annual general meetings - calling of and business at**

- (1) The annual general meeting of the association is, subject to the Act and to clause 23, to be convened on such date and at such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:
  - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting,
  - (b) to receive from the committee reports on the activities of the association during the last preceding financial year,
  - (c) to elect office-bearers of the association and ordinary committee members,
  - (d) to elect the Auditors and Honorary Solicitor,
  - (e) to receive and consider any financial statement or report required to be submitted to members under the Act,
  - (f) to consider any resolution moved and seconded in writing by any member and submitted to the Committee before the end of the month of January,
- (3) An annual general meeting must be specified as such in the notice convening it.
- (4) Any annual general meeting may be held at 2 or more venues using technology, as determined by the committee, that gives each of the members a reasonable opportunity to participate.
- (5) ~~A member who participates in a general meeting using that technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.~~

### **25. Special general meetings - calling of**

- (1) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- (2) The committee must, on the requisition in writing of at least five percent (5%) of the total number of members, convene a special general meeting of the association.
- (3) A requisition of members for a special general meeting:
  - (a) **must be in writing**
  - (b) **must state the purpose or purposes of the meeting, and**
  - (c) **must be signed by the members making the requisition, and**
  - (d) **must be lodged with the secretary, and**



- (e) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (4) If the committee fails to convene a special general meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (5) A special general meeting convened by a member or members as referred to in subclause 25 (4) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee.
- (6) Any special general meeting may be held at 2 or more venues using technology, as determined by the committee, that gives each of the members a reasonable opportunity to participate.
- (7) For the purposes of subclause (3):
  - (a) a requisition may be in electronic form, and
  - (b) a signature may be transmitted and a requisition may be lodged by electronic means.

## **26. Notice**

- (1) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- (2) The accidental omission to give notice to some member or the accidental failure by some member to receive the notice shall not invalidate the meeting or the proceedings thereof.
- (3) The notice of an annual general meeting is to be accompanied by a copy of the Balance Sheet and Statement of Accounts as at the immediately preceding 31<sup>st</sup> December.
- (4) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause 26 (1), the intention to propose the resolution as a special resolution.
- (5) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under subclause 24 (2).
- (6) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

## **27. Quorum for general meetings**

- (1) No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
- (2) ~~Three percent (3%) of~~ **Twenty (20)** members present (being members entitled under this constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- (3) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting:
  - (a) if convened on the requisition of members, is to be dissolved, and
  - (b) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- (4) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (~~being 2% of the members~~ **Fifteen (15 members)**) are to constitute a quorum.

## **28. Presiding member**

- (1) The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the association.
- (2) If the president and the vice-president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

## **29. Adjournment**

- (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) If a general meeting is adjourned, the members present personally or by proxy at the commencement of and during the adjourned meeting shall be deemed to have received notice of the adjournment and of the time and place of the continuation of the meeting and no other notice need be given to any member.
- (3) Except as provided in subclauses 29 (1) and 29 (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

## **30. Making of decisions**

- (1) A question arising at a general meeting of the association is to be determined by either:
  - (a) a show of hands, or
  - (b) if on the motion of the chairperson or if three (3) or more members present in person at the meeting decide that the question should be determined by a written ballot - a written ballot.
- (2) If the question is to be determined by a show of hands, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the



number or proportion of the votes recorded in favour of or against that resolution.

- (3) If the question is to be determined by a written ballot, the ballot is to be conducted in accordance with the directions of the chairperson.

### **31. Special resolutions**

A special resolution may only be passed by the association in accordance with section 39 of the Act.

### **32. Voting**

- (1) On any question arising at a general meeting of the association a member has one vote only.
- (2) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- (3) A member is not entitled to vote at any general meeting of the association unless all money due and payable by the member to the association has been paid.
- (4) A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.

### **33. Proxy voting**

- (1) A member may vote personally or by proxy who is a member. No member may be proxy for more than one member.
- (2) No member shall have the right to vote as proxy unless the duly signed instrument of proxy is received by the Committee at least 24 hours prior to the advertised date and time of the meeting. A valid instrument of proxy is a proxy form supplied along with the notice of meeting which must have been signed by both the member and his/her proxy holder.

*Note: Schedule 1 of the Act provides that an association's constitution is to address whether members of the association are entitled to vote by proxy at general meetings.*

### **34. Postal ballots**

- (1) The association may hold a postal ballot to determine any issue or proposal (other than an appeal under clause 12).
- (2) A postal ballot is to be conducted in accordance with Schedule 3 to the Regulation.

### **34 (A). Electronic Ballots**

- (1) The association may hold an electronic ballot to determine any issue or proposal ~~(other than an appeal under clause 12).~~
- (2) An electronic ballot is to be conducted in accordance with Schedule 3 to the *Associations Incorporation Regulations 2016*.

## **Part 5 - Miscellaneous**

### **35. Insurance**

The association may effect and maintain insurance.

### **36. Funds - source**

- (1) The funds of the association are to be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the association in general meeting, such other sources as the committee determines.
- (2) All money received by the association must be deposited as soon as practicable and without deduction to the credit of the association's bank or other authorised deposit-taking institution account.

### **37. Funds - management**

- (1) Subject to any resolution passed by the association in general meeting, the funds of the association are to be used in pursuance of the objects of the association in such manner as the committee determines.
- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two (2) members of the committee or employees of the association, being members or employees authorised to do so by the committee.

### **38. Association is non-profit**

Subject to the Act and the Regulation, the association must apply its funds and assets solely in pursuance of the objects of the association and must not conduct its affairs so as to provide a pecuniary gain for any of its members.

### **39. Distribution of property on winding up of association**

(1) Subject to the Act and the Regulations, in a winding up of the association, any surplus property of the association is to be transferred to another organisation with similar objects and which is not carried on for the profit or gain of its individual members.

(2) In this clause, a reference to the surplus property of an association is a reference to that property of the association remaining after satisfaction of the debts and liabilities of the association and the costs, charges and expenses of the winding up of the association.

### **40. Change of name, objects and constitution**

~~An application to the Director-General for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.~~

An application for registration of a change in the association's name, objects or constitution in accordance with section 10 of the Act is to be made by the public officer or a committee member.

### **39 41. Custody of books etc**

Except as otherwise provided by this constitution, the public officer must keep in his or her custody or under his or her control all records, books and other documents relating to the association.

### **40 42. Inspection of books etc**

(1) The following documents must be open to inspection, free of charge, by a member of the association at any reasonable hour:

- (a) records, books and other financial documents of the association,
- (b) this constitution,
- (c) minutes of all committee meetings and general meetings of the association.

(2) A member of the association may obtain a copy of any of the documents referred to in subclause 40 (1) on payment of a fee of not more than \$1 for each page copied.

### **41 43. Service of notices**

(1) For the purpose of this constitution, a notice may be served on or given to a person:

- (a) by delivering it to the person personally, or
- (b) by sending it by pre-paid post to the address of the person, or

(c) by sending it by email transmission or some other form of electronic transmission to an address specified by the person for giving or serving the notice.

(2) For the purpose of this constitution, a notice is taken, unless the contrary is proved, to have been given or served:

- (a) in the case of a notice given or served personally, on the date on which it is received by the addressee, and
- (b) in the case of a notice sent by pre-paid post, on the date when it would have been delivered in the ordinary course of post, and
- (c) in the case of a notice sent by email transmission or some other form of electronic transmission, on the date it was sent or, if the machine from which the transmission was sent produces a report indicating that the notice was sent on a later date, on that date.

### **42 44. Financial year**

The financial year of the association is:

- (a) the period of time commencing on the date of incorporation of the association and ending on the following 31<sup>st</sup> December, and
- (b) each period of 12 months after the expiration of the previous financial year of the association, commencing on 1<sup>st</sup> January and ending on the following 31<sup>st</sup> December.

*Note: Schedule 1 of the Act provides that an association's constitution is to address the association's financial year.*

## Appendix A – Application Form



### **North Shore Bridge Club Inc** **Application for Membership 2022**

**Annual membership is \$xx per person**

Please make cheques payable to North Shore Bridge Club Inc.

NSBC, P.O Box 608, Willoughby, NSW 2068

Internet transfers to Westpac Banking Corp.

A/c: NSBC BSB: 032-086 A/c No: 188767

(Please use your ABF Number as the only reference)

**Name:** Mr/Ms/Mrs/Miss.....

**Preferred first name:** ..... (This name will appear on records, name badge etc.)

**ABF:** ..... **Home Club:** ..... **OR** I wish the NSBC to be my Home Club [    ]

**Address:** .....

.....**Postcode:** .....

**E-mail address:** .....

**Phone:** (h).....(m).....(w).....

**The NSBC may publish my telephone number to other members:**

Home Yes / No      Mobile Yes / No      (please circle one)

**I would like to receive email notices about upcoming events Yes / No**

**Emergency Contact:** .....**Phone:** .....

**Date of Birth:**      /      /      (please note the ABF requires at least the date and the month)

The NSBC encourages members to consult the club website ([www.bridgeclub.com.au](http://www.bridgeclub.com.au)), or pick up hard copies of material from either of the NSBC locations, e.g. calendar of events, the Annual Report and flyers for bridge congresses. Please contact the office if you require assistance or need the Annual Report to be mailed to you.

**Method of payment:**      CASH [ ] CHEQUE [    ] INTERNET [ ]  
VISA / MASTERCARD [ ] MOTO [    ]

**Signature:** ..... **Date** .....

## President's Report for AGM

I am again pleased to provide you with a report on behalf of the NSBC Committee on the club's activities in 2021.

As I looked back at my report from last year it was clear that I was hopeful that the 'worst' of the pandemic was behind us and that the future was rosy. Clearly things did not go to plan and 2021 continued, from a bridge club's perspective, to put many obstacles in our way.

Under the circumstances the team of employees and volunteers that make this club as great as it is did a truly wonderful job to keep us going both in and out of lockdown.

On face value, our financial results, as reported by our Treasurer, Les, do not look great. However, the results are as we forecast they would be if government support reduced and the pandemic prevented many of you from playing face-to-face. Thankfully the Club was in a very strong position financially with considerable reserves. Despite the financial loss in 2021 we continue to have adequate funds in reserve and we could in fact survive many more similar years should circumstances not change. Surely they won't though and I am confident we will, with your support, return to solid ground soon.

From a premises perspective we had some setbacks with both North Ryde RSL and Chatswood failing to progress for different reasons. However, our relationship with the Bowling Club at East Lindfield remains strong and the player numbers there have consistently bounced back. Our return, as a Club, to The Willis after several years absence has meant we can provide face-to-face games again at a lower north shore venue. The challenges of sharing the venue with others have created some problems for the management team but the venue itself has been well reviewed by the members who have given it a try.

Our strong online offering has proven to be a lifeline for not only members and visitors during lockdown but also for the club itself. Our offering online is recognised nationally as best in class and this is a tribute to all involved.

I would like to recognise our sponsors who have again found a way to support us during tough times for their businesses. Two Men and a Truck, Morgans Stockbroking & Wealth Management and TBIB Insurance continued their support this year. Hyegrove Willoughby have also joined our list of major sponsors. Unfortunately, their event was delayed due to lockdowns but it is exciting to see the recent introduction of the Hyegrove Stratified Pairs event.

Just when we thought our Teaching & Training team had reached the pinnacle of their success, we saw the introduction of the online delivery of our beginner's lessons in 2021. Clearly there was a huge demand and by providing them online we were able to include new players locally, nationally and even overseas! We are so fortunate to have the best teaching team around to support our up and coming players.

I have purposely not singled out anyone in this report so far for fear of missing others. However, I do feel compelled to recognise both Gary Barwick and Liam Milne. Both of these individuals managed our club brilliantly throughout 2021. Given the ever changing circumstances they both encountered, they performed above and beyond. The player numbers at our online sessions speak to Gary's success and Liam's capacity to manage all the changes that were thrown at him was excellent. The fact that our major congress for the year took place at all is a testament to their skills.

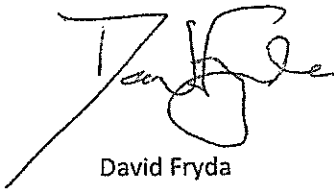
Liam's decision that running our club would not be a long term arrangement for him was certainly unfortunate for us but it is great that we now have Mike Prescott back on board. I am sure that next year's committee will feel the benefits of Mike's experience.

The challenges of 2021 were also felt by your committee on a variety of levels. As you know, our club's committee members provide their support on a voluntary basis. Without these individuals, who are prepared to donate their time, clubs like ours could not survive. As previously communicated, many of the current committee members are not planning to stand again. I encourage you all to recognise and thank them for their service when you get the opportunity. I am sure that those who volunteer to join the committee will continue the good work.

There are also several members who provide their support on a regular basis in other volunteering roles. Their support is invaluable and I would encourage all members to consider how you might help our club thrive in the years to come.

As I communicated during the year, my wife Cate and I relocated to Orange in 2021. Whilst it has been feasible for me to fulfil my duties as your President for the rest of the year, I feel that it is more appropriate that the President be located on the North Shore closer to our operations, the team and the majority of our members. I look forward to continuing to play online with NSBC and remaining as a member of this great club.

Thank you for giving me the privilege of being your Club's President.

A handwritten signature in black ink, appearing to read 'David Fryda', with a long, sweeping underline that extends to the left.

David Fryda

## **North Shore Bridge Club Inc.**

For AGM April 2022

### **Finance Report from Treasurer**

It was noted at last year's AGM that the financial results for 2021 could be very different to 2020, and this has proved to be the case. The impact of Covid, Government support and initiatives, and the ability of Club to provide both face-to-face and online bridge have had a significant impact on the Club.

As a consequence of above, many items in 2021 cannot readily be compared with 2020 results. I will note some of the more pertinent features of 2021 financial results.

The most significant factors relate to the Government support and subsidies. In 2020 over \$550k was received by the Club in JobKeeper and Covid Cash Flow Boost incentives. After payment of JobKeeper Wage subsidies to staff, this was still a benefit of over \$350k for the Club in 2020. The 2021 year only included some \$129k in JobKeeper, Covid and JobSaver Grants, or \$114k after JobKeeper Wage subsidies paid. The net change between the two years is some \$237k. The effect is even more pronounced if one takes into account the \$164k of donations received in 2020. If one excludes these factors from the Club accounts, this suggests that financially the Club performed better in 2021 than in 2020.

The Club commenced providing RealBridge sessions in late 2020, and RealBridge provided the majority of income in 2021. This was supplemented by face-to-face sessions when Covid restrictions allowed.

Income from lessons and teaching was very good in 2021, and hopefully this will continue to provide a good source of new members for the Club.

2021 included costs relating to following:-

- looking for new premises
- rental costs for East Lindfield, North Ryde RSL and The Willis, reduced to some extent during Covid lockdowns
- RealBridge fees for full twelve months
- Removal costs relating to move from Willoughby premises and subsequent move to The Willis
- Advertising and Promotional expenditure
- Higher fees for teaching and transition classes, in line with increases income from these sessions
- Costs for two Managers in year

The overall result is a loss of some \$160k in year. Significant surpluses have been built up in prior years, with 2021 representing a year of reorganisation for Club. This has allowed Club to continue to provide bridge for its members at a modest price.

The Balance Sheet at end of year shows that Club still holds over \$1.4 million in cash (mainly in term deposits), together with over \$460k in Schroders Investment Trust. An additional \$200k was invested in the Schroder Fund during year, with investment growth representing the rest of increase in this investment.

The Club's financial position and expenditure is continually monitored during the year by the Committee and Manager.

Leslie Grewcock

Hon. Treasurer    March 2022



## North Shore Bridge Club

### Face-to-Face Manager's Report

Annual General Meeting – 2<sup>nd</sup> April, 2022

2020 was supposed to be the 'year of the pandemic' but COVID-19 stretched into 2021 and now 2022. This has had an undeniable effect on all aspects of our club's operations, significantly on face-to-face bridge, but we have soldiered on and now look to the future with a view to building back strongly as the effects of the pandemic wane.

I would like to take this opportunity to thank the club's sponsors: Morgan's, Two Men and a Truck (who have helped us with two major moves in the last 18 months), TBIB Insurance, Jim Evans, and a special welcome to our new sponsors, Hyegrove Willoughby who have supported the just-concluded Stratified Pairs. The generous ongoing support from these organisations is invaluable to our club.

Since our previous AGM, several key events have happened for NSBC. Sydney entered a 3.5-month lockdown in June 2021 which saw face-to-face bridge grind to a halt and a boom in online bridge. This also saw the last-minute move of our annual Festival Bridge to an online format, and we were thrilled by the huge level of support for this congress and several other online congresses that we ran during this period.

During lockdown, we also sourced our new (old!) premises at The Willis and relocated there from North Ryde RSL in October 2021. Our fantastic clubroom at East Lindfield continues to thrive with a very loyal player base.

The fact that the club has continued to prosper and evolve during the continued challenges of the pandemic is a testament to the vast amounts of work, enthusiasm and perseverance that those in our club continue to put in week after week. Our numerous directors, teachers, supervisors, Committee members, volunteers, office, administration and accounting staff – we cannot thank you enough for all that you do. A lot of this work goes on in the background unrecognised but this is an appropriate place to mention with gratitude all of those 'silent helpers' – you know who you are.

During this year at NSBC I have been thrilled to work with our Online Club Manager, Gary Barwick. Gary's job is not an easy one and the fact that we are now the largest online bridge club in Australia is a reflection on his hard work and diligence. So many of you can personally attest to Gary's skills in solving our myriad technical problems and getting us up and running – thank you Gary.

Our indefatigable office manager Margaret Owen has been tireless in making sure things keep running behind the scenes. I am grateful to all of her assistance and counsel through this year on every topic you can think of!

Kevin Davies continues to put in a huge effort as our newsletter editor, and unofficially as the 'club historian' keeping track of all of our competitions and numerous other things besides. He has recently done a superb solo job updating the

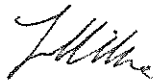
newsletter format to a modern e-newsletter which is fantastic to see. Thank you, Kevin.

Thanks also go to Leo Goorevich who continues to put in hours of work with our website as well as assisting on the property hunt. Leo is always willing to put his hand up and help out which provides very valuable aid to the managers and Committee.

I also want to acknowledge the support of our landlords: Lindfield Rollers Bowling Club and their President Roger Parks, as well as Scott Riley at SSMG and Ryan Henry at Voyager Tennis who co-manage The Willis. The nature of the last year has meant that we have been in constant communication and their support has helped our club to react to the challenges of the pandemic appropriately.

Our Committee has been extra busy this last year and I want to recognise their unflagging work both to improve our club and to deal with the tests and trials that have been thrown at us. In particular, our President David Fryda has led our club with wisdom and judgement and he can now stand down having left the club in a good position. Welcome, also, to our incoming Committee members – your support of our club is acknowledged and appreciated.

Finally, thank you to all of our members. As always, NSBC is a member-run club, not just in theory but in practice too. Without our members our work would be for nothing and without your support, our club would not be the greatest bridge club in Australia.

A handwritten signature in cursive script, appearing to read 'Liam Milne'.

Liam Milne, NSBC Face-to-Face Manager

March 2022

## North Shore Bridge Club

### **RealBridge Manager's Report**

Annual General Meeting – 2<sup>nd</sup> April 2022

This past 16 months has been an amazing journey for our members as many have ventured into the daunting world of online bridge on the RealBridge platform. Some tried it out, but found it was not for them and that's ok, for many others it was like a duck to water once technical hurdles had been overcome.

Over half our membership has played at least once on RealBridge and quite a number are playing many times a week. Our most prolific supporters of RealBridge over the past 12 months have been Felix Shteyman (496 matches), Sharon Thompson (361 matches) and John Mottram (346 matches) and this does not count Thursday night competitions or congresses. Remember there are only 365 days in a year!

The most significant outcome of RealBridge has been the benefit it has had to our members well-being. I have received countless messages from players thanking us for having this platform as it is really helped when they needed it the most. RealBridge has shined a light in this time of such darkness and the NSBC has been the only face-to-face based club that has prospered bridge wise during this pandemic.

The online side of North Shore bridge club has seen new members join from across the country and a few from across the world. Most are family and friends reconnecting over a game of bridge. We have players from New Zealand, United Kingdom, Namibia, South Africa, USA, Singapore, France, Switzerland, Germany, and Spain playing in our sessions from time to time. Most of these are family and friends living abroad and many used to play at our club when they were living in Australia. Players have also played RealBridge whilst as passengers in cars, aboard a boat, in hospital rooms, and even in the dark of night in a paddock in the outback (playing high level competitions into the middle of the night).

I have had a few mix ups along the way, some involving the PP system that caused grief to Margaret Owen (very sorry Margaret) and thank you for all the hard work behind the scenes that you do. On a lighter note, I had a late pair join in a Wednesday night Open session. I hurried them onto a table as the session was just starting. It was not until round two that I found out they were logging in for beginner lessons. They did manage to bid 7C in their first ever board going down 5 tricks for a 50% score! What an adventure for them. They soon after returned to the beginner lessons with an exciting story to tell.

My team of directors has been truly amazing. Not only do you have to be a good director you must also help people with technical skills and many of our directors have risen to the challenge. Sue Crompton has been invaluable to me throughout the year in helping me understand the nuances of NSBC. Thank you, Sue.

The teaching team headed by Kay Moyes and Anita Curtis have achieved an amazing result this year with over 200 brand new and keen players participating in the Introduction to Bridge lessons. Many have become new members and our Supervised sessions are booming. I have

been working with the teaching team to provide new ways for our beginners to come in and practice throughout the week and it has been very successful.

The one bugbear I have is that finding a great solution for finding new partners is difficult especially in the online space as we do not have the casual meeting space that face-to-face provides. I do have some very interesting ideas in the works so stay tuned. You may be distant from the physical clubrooms, but you are all the same distance away from me online. I value all our members (and visitors) and want all of you to have an enjoyable time playing bridge.

The committee has been wonderful to work with and we have faced many challenges and worked well together to overcome them. I want to thank the committee for all the help and support they have given me this year I would not have been able to do this without them.

I would like to take a moment to thank our sponsors: Morgans for their ongoing support of our Club Swiss Pairs Championship and our newest sponsor Hyegrove Willoughby for our recent Stratified Pairs Championship. With great sponsors like these we can build bigger competitions and include more players. I have been very impressed by the Hyegrove Willoughby Stratified Pairs and Morgans Swiss pairs events.

I would like to thank Liam Milne for taking on the very challenging task of being the new face-to-face manager during this rollercoaster of a pandemic. Liam's role has been very difficult at times however his quick thinking has enabled us to score a few impromptu online congresses throughout the year when other face-to-face congresses were cancelled. Liam was also instrumental in moving our Summer Festival of Bridge online at the last minute which turned out to be a great success. I have enjoyed working alongside Liam and wish him all the best in the Bridge World Championships in Italy, March-April this year.

I would like to extend a massive thank you to John McIlrath for his tremendous support helping me to get to know this club and its operations as I took over the daunting task of managing RealBridge in the early days. I could not have done this without John's support.

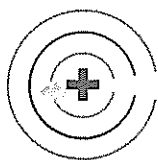
I would like to thank Kevin Davies, John McIlrath, David Beauchamp, and Mike Hughes for participating as a tournament committee. They have been invaluable for getting our Thursday night competitions sorted. I would also like to thank Ronnie Ng our Thursday night director it has surely been a challenge to make some of our competitions run on the RealBridge platform and Ronnie has been a great help here.

Welcome back Mike Prescott. Let's make 2022 a year to remember.

This year has certainly been an unusual one, however from an online bridge perspective it has been an amazing year for our club and bridge in general. This largely comes down to the support of the members both old and new that continue to play on RealBridge in a fun and friendly manner. In 2021 we changed what it means to be a bridge club, in 2022 let us grow and improve on that change. Have fun and place nice. Now, everybody let's move for the next round please!

Gary Barwick

NSBC RealBridge Manager



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- Business Development

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**

**Financial Statements**  
**For the year ended 31 December 2021**

*Liability limited by a scheme approved under Professional Standards Legislation*

Christopher Coote & Co. Pty Ltd ABN 25 003 511 573 Authorised Audit Company

Christopher Coote & Co. Services Pty Ltd ABN 65 001 904 329 Taxation & Accounting

**Suite 10, 2 Kochia Lane, Lindfield NSW 2070 • Tel: +61 2 9416 6766 •**

Email [chris@chriscoote.com.au](mailto:chris@chriscoote.com.au) • [www.chriscoote.com.au](http://www.chriscoote.com.au) • Principal: Christopher Coote



**CHARTERED ACCOUNTANTS**  
AUSTRALIA • NEW ZEALAND

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**

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**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Committee's Report**  
**For the year ended 31 December 2021**

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Your committee members submit the financial accounts of the The North Shore Bridge Club Inc. for the financial year ended 31 December 2021.

### **Committee Members**

The names of committee members during the year or up until the date of this report are:

David Fryda  
 Leslie Grewcock  
 David Hagley (resigned 10 April 2021)  
 Graham Murray (resigned 10 April 2021)  
 Elana Kohn  
 David Hudson (resigned 10 April 2021)  
 Maryann Russett  
 John McIlrath (appointed 10 April 2021)  
 Mark Guthrie (appointed 10 April 2021)  
 Winston Horne (appointed 10 April 2021)

### **Principal Activities**

The principal activities of the association during the financial year were: the organisation, promotion and teaching of the game of bridge.

### **Significant Changes**

No significant change in the nature of these activities occurred during the year.

### **Operating Result**

The surplus (deficit) from ordinary activities after providing for income tax amounted to

Year ended	Year ended
31 December 2021	31 December 2020
\$	\$
(160,671)	116,386

Signed in accordance with a resolution of the Members of the Committee on:

---

David Fryda

---

Leslie Grewcock

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2021**

	2021	2020
	\$	\$
<b>Income</b>		
Subscriptions	80,383	121,655
Table receipts	201,191	177,605
Lessons and transition receipts	132,198	104,392
Interest	6,266	17,827
Sponsorship	2,750	838
RealBridge receipts	452,569	24,566
Other income	1,054	2,520
Unrealised gain/(loss) on investment	3,558	1,483
Investment income	11,352	8,445
Cash Flow Boost - COVID		100,000
Job Keeper Subsidy	75,500	454,950
NSW COVID Grant	7,500	
Jobsaver - Service NSW	45,860	
Donations	326	164,092
Total income	1,020,507	1,178,374

**Expenses**

Admin and management salaries	346,120	212,701
Advertising and promotion	21,575	
Audit fees	7,500	7,500
Affiliation fees	30,773	38,037
Bank fees and charges	18,916	10,979
Card dealing	7,755	15,404
Cleaning/rubbish removal	1,846	2,376
Clubroom expenses	5,710	7,514
Club Removal Expenses	22,142	
Computer expenses	13,313	7,946
Congress expenses	3,813	1,331
Consultants fees	3,400	
Depreciation	7,742	11,260
Directors fees	237,779	250,263
Donations		10,000
Entertainment	8,193	1,825



**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Income and Expenditure Statement**  
**For the year ended 31 December 2021**

	2021	2020
	\$	\$
Insurance	15,353	12,094
Legal and professional fees	10,389	8,379
Software License Fees	516	617
Long service and annual leave	18,851	18,695
Masterpoints and levies	15,195	10,961
Office expenses	3,697	3,126
Playing cards	4,380	3,461
Postage, telephone and internet	2,961	4,807
Printing & stationery	24,852	23,718
Prizes	27,240	1,872
Rent	94,611	70,898
Repairs & maintenance	542	2,057
Job Keeper Wage Subsidy	14,614	203,795
RealBridge Fees	49,193	2,743
Sundry expenses	6,482	606
Superannuation	59,026	48,033
Teaching and transition fees	96,700	68,989
Total expenses	1,181,178	1,061,987
<b>Profit (loss) from ordinary activities before income tax</b>	<b>(160,671)</b>	<b>116,386</b>
Income tax revenue relating to ordinary activities		
<b>Net profit (loss) attributable to the association</b>	<b>(160,671)</b>	<b>116,386</b>
<b>Total changes in equity of the association</b>	<b>(160,671)</b>	<b>116,386</b>
Opening retained profits	1,853,076	1,736,690
Net profit (loss) attributable to the association	(160,671)	116,386
<b>Closing retained profits</b>	<b>1,692,405</b>	<b>1,853,076</b>

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Detailed Balance Sheet as at 31 December 2021**

	Note	2021 \$	2020 \$
<b>Current Assets</b>			
<b>Cash Assets</b>			
Cash at bank		128,456	248,102
Term deposits		1,345,174	1,477,495
Cash on hand			152
Interest accrued		952	3,030
Investment income receivable			4,318
		1,474,581	1,733,098
<b>Receivables</b>			
Trade debtors		15,355	5,779
Sundry Debtor - Job Keeper			44,550
		15,355	50,329
<b>Other</b>			
Schroders Investment Trust at fair value		461,170	246,260
		461,170	246,260
<b>Total Current Assets</b>		<b>1,951,106</b>	<b>2,029,686</b>
<b>Non-Current Assets</b>			
<b>Property, Plant and Equipment</b>			
Furniture & fittings - at cost		48,711	83,811
Less: Accumulated depreciation		(48,711)	(81,911)
Plant & equipment - at cost		88,728	86,721
Less: Accumulated depreciation		(84,020)	(78,178)
Playing cards			26,400
Less: Accumulated depreciation			(22,020)
		4,709	14,823
<b>Total Non-Current Assets</b>		<b>4,709</b>	<b>14,823</b>
<b>Total Assets</b>		<b>1,955,814</b>	<b>2,044,510</b>

The accompanying notes form part of these financial statements.

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Detailed Balance Sheet as at 31 December 2021**

	Note	2021 \$	2020 \$
<b>Current Liabilities</b>			
<b>Payables</b>			
<b>Unsecured:</b>			
Trade creditors		6,915	8,560
Sundry creditors		370	
		<u>7,285</u>	<u>8,560</u>
<b>Current Tax Liabilities</b>			
GST and PAYG Withholding payable		25,442	9,629
		<u>25,442</u>	<u>9,629</u>
<b>Provisions</b>			
Long service and annual leave provision		45,412	52,239
Subscriptions and table fees in advance		159,115	118,241
Withholdings payable			
Other provisions		26,155	2,764
		<u>230,682</u>	<u>173,244</u>
<b>Total Current Liabilities</b>		<u><b>263,409</b></u>	<u><b>191,433</b></u>
<b>Total Liabilities</b>		<u><b>263,409</b></u>	<u><b>191,433</b></u>
<b>Net Assets</b>		<u><b>1,692,405</b></u>	<u><b>1,853,076</b></u>
<b>Members' Funds</b>			
Accumulated surplus (deficit)		1,692,405	1,853,076
<b>Total Members' Funds</b>		<u><b>1,692,405</b></u>	<u><b>1,853,076</b></u>

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2021**

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## **Note 1: Summary of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act 2009. The Committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

### **(a) Property, Plant and Equipment (PPE)**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

### **(b) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

### **(c) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

### **(d) Provisions**

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

### **(e) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of six months or less.

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**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2021**

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**(f) Revenue and Other Income**

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend and Trust distributions revenue is recognised when the right to receive a dividend or distribution has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**(g) Leases**

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership, are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the period in which they are incurred.

**(h) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the assets and liabilities statement are shown inclusive of GST.

**(i) Trade and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

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**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Statement by Members of the Committee**  
**For the year ended 31 December 2021**

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The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of The North Shore Bridge Club Inc. as at 31 December 2021 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

---

David Fryda  
President

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Leslie Grewcock  
Treasurer

**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Independent Auditor's Report to the Members**

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## **Report on the Audit of the Financial Report**

### **Opinion**

We have audited the financial report of The North Shore Bridge Club Inc. (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet as at 31 December 2021, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 31 December 2021 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 2009.

### **Basis for Opinion**

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 2009. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of the Committee for the Financial Report**

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 2009 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

**The North Shore Bridge Club Inc.****ABN 58 564 012 908****Independent Auditor's Report to the Members****Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on : 24 February 2022



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Christopher Coote & Co Pty Ltd, Chartered Accountants - Authorised Audit Company  
Christopher Coote FCA, director  
2 Kochia Lane, Lindfield NSW 2070



**The North Shore Bridge Club Inc.**  
**ABN 58 564 012 908**  
**Certificate by Members of the Committee**  
**For the year ended 31 December 2021**

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We certify that:

- a. We attended the annual general meeting of the association held on .
- b. The financial statements for the year ended 31 December 2021 were submitted to the members of the association at its annual general meeting.

Dated

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Committee Member

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Committee Member