



NORTH SHORE BRIDGE CLUB

Minutes of the Committee Meeting

held via Zoom video technology on Thursday 14th April, 2022 @ 4:45pm

1. Attendees

Mark Guthrie (Chair), Rod Owen, Ian MacLaren, Janie Russ, Carol McMurray, Jake Andrew and Sharon Thompson

2. Introduction

Each Committee member told the group a little bit about their background and experience. It was acknowledged that we have a diverse committee with a promising set of skills to manage the club through the next chapter.

3. Background

To ensure that the whole committee were on the same page and understood the history of the club – Mark went through the background and structure of the club – covering facilities, staff, suppliers, and Volunteers. This gave new Committee members a good overall understanding.

4. Objectives and Priorities

After a lot of healthy debate and discussion, it was decided that our initial objectives and priorities would be:

- i) Create a plan to get the Club back to a sustainable financial position, whilst still meeting member's needs. (All)
- ii) Move to a more cost centre based accounting. (Mark & Rod)
- iii) Create a Vision Statement – who are we and what do we do? (Jake, Shaz & Carol)
- iv) Create a job description for Club Manager, which may include short term goals.

5. Any other Business

- a) It was understood by Jake that there was a strategy document created by the Committee. Jake to speak to Liam and ascertain where this document is, if it exists.
- b) Rod and Mark to work with Kit to modify the accounts to be more cost centre based.
- c) Jake, Shaz and Carol to work together on creating the vision statement for the club (Who are we and what do we want to be?) This will be presented for discussion and approval at our next committee meeting.

d) Mark to create a Job Description, including some short term goals for the Club Manager.

6. Next Meeting

The next meeting will be held at Janie's house at 5pm on 10th May. Sharon to send out invitation.