



## **NORTH SHORE BRIDGE CLUB**

ABN 58 564 012 908

### **Minutes of the Committee Meeting**

held in Wollstonecraft on 2<sup>nd</sup> November 2023 at 10am

#### **1. Attendees and Apologies**

Mark Guthrie, Sharon Thompson (Chair), Rod Owen, Helen Stewart, Robyn Rogers, Mike Prescott, and Jake Andrew.

Apologies: Ian MacLaren

#### **2. Approval of Minutes**

The minutes of the Committee meeting from 17th August 2023 were approved.

The minutes of the Committee meeting from 5<sup>th</sup> October 2023 were approved.

#### **3. Club Manager Update**

- a. October table numbers were down, partially due to the closure of the Willis and the impact of School Holidays.
- b. Angie Boulton is retiring.
- c. Undertook a member clean up contacting members who had not played or interacted with the Club for a year.
- d. With additional reporting, Sue has managed to get the overdrawn balances to its lowest ever. Sue has done an excellent job getting members to top-up.
- e. Anita is retiring from Develop Your Skills lessons; we will be looking for another Teacher to cater for our improving members.

#### **4. Finance Update**

The September accounts having been previously circulated to the Committee were summarised with no queries arising.

#### **5. The Club's compliance and IR review**

Rod presented the tender process and outcomes and the preferred option being Employsure. Employsure were selected as they would effectively be an outsourced HR Team. The committee unanimously agreed to contract Employsure for 12 months.

**6. Staff and Directors Pay review.**

A discussion on staff & Director salaries took place and the outcomes unanimously agreed.

**7. Session and Congress Fee review**

A very detailed discussion on table fees, membership fees and congress fees took place and the outcomes were unanimously agreed, noting that further discussion may be required depending on the outcome of the HR Review.

**8. Life Membership proposal**

Mark proposed Leo Goorevich, Kevin Davies, Richard Kuipers, and Angie Boulton be awarded Honorary Life Membership. The proposal was accepted unanimously.

**9. AGM Date**

The 2024 Annual General Meeting Date has been set for the 20<sup>th</sup> April 2024.

**10. Next Meeting**

There is a meeting with NSWBA on Monday 6<sup>th</sup> November and the next Committee Meeting is set for 1<sup>st</sup> February 2024.

**11. Any other Business**

Rod raised the topic of Director Pool management and exposure; this was discussed and the Committee were satisfied that this was being managed.