



## **NORTH SHORE BRIDGE CLUB**

ABN 58 564 012 908

### **Minutes of the Committee Meeting**

held at The Willis Recreation Centre on 9<sup>th</sup> May 2024 at 10am

#### **1. Attendees and Apologies**

Sharon Thompson (Chair), Ian MacLaren, Jo Ampherlaw, Robyn Rogers, Mike Prescott, and Jake Andrew.

Apologies: Terry Dunne

#### **2. Approval of Minutes**

The minutes of the Committee meeting from 13<sup>th</sup> March 2024 were approved.  
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#### **3. Club Manager Update**

- a. Membership is increasing, with more members being added than this time last year. A breakdown of the membership was shared with the new Committee.
- b. Low balances continue to be low, thanks to the work of Sue Crompton.
- c. Sessions – Face to Face session numbers are above budget but online continues to decline with the risk of low attended sessions closing.
- d. Lesson – Conversion from beginner to supervised sessions is healthy thanks to the work done by Fiona and Liz. Will Jenner F2F workshop will sell out soon. There are plans to cover the gap left by Anita not doing Improver lessons.
- e. Staff Contracts are complete except for one employee who doesn't want to sign their contract until the last minute. These will be scanned and stored by Jo.
- f. We continue to have challenges with the Willis Venue, we are working with the Landlord to resolve the issues. It was noted by Sharon that the contract may require amendments.

#### **4. Finance Update**

The March Accounts have been distributed and reviewed, with a few questions raised and answered by Sharon.

**5. Workplace, Health & Safety**

It was noted that the new Committee Members and staff still need to be trained. Sharon will arrange this. There were 4 risks raised since the last meeting, with all of them being rectified to a satisfactory conclusion.

**6. Sponsorship**

No update and the Committee were asked if anyone wanted to assist and there were no volunteers. All were asked to see if any of the Members that they know would be keen to help.

**7. Social Committee**

The Social Committee had its first meeting which was extremely productive. There are plans to hold a quarterly social function, external to the Club. They will start on Monday 3<sup>rd</sup> June inviting Rookie players to attend. There are plans to encourage players to mibgle after F2F Bridge sessions.

**8. NSBC Reserve Fund Plan**

An action was taken from the Annual General Meeting to formalise a Plan for the Reserve Fund. This was discussed and a Sub-Committee will be set up to research options and present back to the Committee. Sharon to speak to Terry about leading this Sub-Committee.

**9. Next Meeting**

The next meeting will be held at The Willis Recreation Centre on 11<sup>th</sup> July 2024.

**10. Any other Business**

Jake has taken on a temporary role of Executive Officer for BNSW. This is an Administrative role only and no conflict of interest was seen.

The ABF are holding their AGM in Brisbane, anyone can attend – details on the ABF website.

A general update on the BNSW was given.