



NORTH SHORE BRIDGE CLUB

ABN 58 564 012 908

Minutes of the Committee Meeting

held at The Willis Recreation Centre on 11th July 2024 at 10am

1. Attendees and Apologies

Sharon Thompson (Chair), Ian MacLaren, Jo Ampherlaw, Terry Dunne, Jake Andrew and Mike Prescott.

Apologies: Robyn Rogers

2. Approval of Minutes

The minutes of the Committee meeting from 9th May 2024 were approved.

3. Club Manager Update

- a. Festival - was a great success, with a 25% increase in red points awarded.
- b. Lessons - agreed that there were an excess of lessons over the last couple of months, that members only have a certain amount of time/funds to attend. Agreed that the lessons schedule will be more spaced and regular moving forward.
- c. Will Jenner O'Shea Workshop - was very successful with both members and non-members due to Will's style and the enthusiasm of his fan base. Another of his all day sessions is to be held later in the year.
- d. Sessions – Face to Face session numbers are solid but the decline in online attendees continues.
- e. Staff Contracts - are complete and changes to accommodate new work plans and personal preferences have been made.

4. Finance Update

The Treasurer presented the May Accounts, with the financial performance since the last report pleasing.

However, the report only went to May because the scheduling of the meeting didn't allow sufficient time to have June's results included. It was agreed that future meetings should be scheduled towards the end of the month so the most recent month can be included.

There was a query on the result of the Will Jenner O'shea training day as well as the period covered by the Investment Income. The Treasurer will advise.

There was a general discussion on whether the efficiency of the reporting process can be improved. The Treasurer will advise.

5. Workplace, Health & Safety

Some minor changes have been made to the Directors' area at East Lindfield to reduce the number of electrical cords on the floor. It was noted that some of the Committee had yet to complete the online WHS training, while documentation for some of the staff needs to be completed to recognise that they have done the training.

6. Sponsorship

Ian has formed a group to seek and manage current and potential sponsors. It was agreed that it is important that any new sponsors do not compete with current sponsors.

Ian announced that Fixed Income Solutions had agreed to be a sponsor and the Committee acknowledged and thanked them for their support.

7. Social Committee

At the first Social Committee meeting held in June, which was deemed a great success, a suggestion was made to establish a community notice board. It was decided not to proceed with this suggestion at the current time due to workload capacity issues.

A further gathering, predominantly for beginners and newer members, is planned for September.

8. NSBC Reserve Fund Plan

Terry and Jo have agreed to lead this project.

At this stage, there has only been general consideration given to the best way to use the funds, including simply continuing to use interest on the funds to subsidise the Club's operations. Terry is to speak with Daniel Dreyfus of Morgans about the current investment plan.

Some alternatives were discussed, such as using the funds to find the Club a permanent home. It was agreed that this is a large project that would require support from community groups/councils/government bodies etc.

The discussion highlighted the fact that the Club does not have a Strategic Plan. It was agreed that Jake and Terry look into the viability of creating one.

9. NSBC Bridge Holidays

There was a brief discussion about whether the Club should run its own bridge holidays. It was agreed that the Club didn't have the capacity to do so and that there were holiday organisers already available who provide an excellent service.

10. Online Bridge Plan

Some concern was expressed about the continued decline in online bridge numbers. Due to time constraints, this discussion was carried over to the next meeting.

11. Any other Business

Coffee Machine - it was noted that there was a significant shortfall between the number of coffees made by the new machine and the number of coffees paid for. It was felt that communication about payment and ease of payment was insufficient at first but that these issues have now been rectified. It was agreed to review these numbers at the next meeting.

Bright HR - it was decided not to renew our agreement with Bright HR, given the cost and the fact that we have just gone through a major project with them to improve our HR documentation.

Complimentary Bridge - It was agreed that the current list of people able to play without charge be continued for review in six months.

12. Next Meeting

The next Committee is to be held at the Willis at 10.00am on Thursday 25th of July.